

**Proposed Project Budget**

**Training/Employment Costs**

Detail Breakdown of Costs	Total Requested ( A )	Total All Other Contributions ( B )	Total Costs ( C )	CAHRD USE ONLY
				CAHRD Recommended

<b>Wages &amp; Benefits</b> (list position titles, salary/week or /month x # of weeks or months)				
Instructor Wages				
Project Staff Wages				
Participant Wages (TWS only)				
<b>Subtotal Wages</b>				
x MERCS at 11.63%				
WCB				
<b>Total Wages and Benefits</b>	\$0.00			

<b>Other Training Costs</b> (will require contracts, lease agreements and receipts)				
Tuition/Accreditation Costs				
Classroom Rental				
Workshop or Special Courses Purchase				
Textbooks (including software)				
Instructional Supplies				
Professional Contract Fees				
Other Costs (list)				
<b>Subtotal Training Costs</b>	\$0			

<b>Administrative Overhead</b> (needs to be 15% or less of CAHRD contribution request)				
Staff Supervisor (no MERCS)				
Bookkeeping, Banking and Audit				
Insurance				
Office Rent				
Utilities				
Office Supplies				
Advertising costs (newspaper ads, etc)				
Operation costs (phone/fax, mail, printing, internet)				
Travel				
Other Costs (list)				

<b>Subtotal Administrative Overhead</b>				
<b>TOTALS</b>	\$0.00	\$0.00	\$0.00	
Cost per Participant				

Please attach a separate sheet explaining each line item request (how do you come to that figure)